

Warehouse Assistant / Delivery Driver

Siegware is a wholesaler specialising in window / door hardware and construction products from our European partners distributing to Australia and New Zealand.

We are seeking a suitable candidate for the position of Warehouse Assistant / Delivery Driver based onsite at our Ballan warehouse.

About the role:

- Full Time Permanent – 38hr/week
 - Monday – Thursday 7:30am to 4:05pm
 - Friday 7:00am to 1pm (early finish)
 - Hours can be somewhat flexible if required
- Position is onsite at our Ballan warehouse

What you'll be doing:

- Assisting the warehouse team with
 - Receiving incoming stock
 - Packing and processing outgoing freight
 - Stocktaking
 - Warehouse maintenance and organization
- Driving duties
 - Delivering orders to clients in the greater Melbourne area. Primarily to industrial areas (not CBD)
 - Picking up incoming freight from freight forwarders and suppliers

About you:

- Clean and valid driver's licence (required)
- Punctual and reliable (required)
- Strong personal and communication skills
- Warehousing and driving experience (desirable)
- Forklift licence (desirable)

What we offer:

Supportive work environment and collaborative team culture with opportunities to build your career within a quick growing organisation. Additional training and personal development.

Remuneration - \$25-28/hr (depending on experience).

Please submit CV with cover letter to careers@siegware.com.au